



GOVERNMENT OF TAMILNADU

**FOOD SAFETY DEPARTMENT 1st& 2nd floor, old fisheries building, DMS campus,359,
Anna Salai, Teynampet, Chennai-6**

Website: <https://foodsafety.tn.gov.in>

Mail ID : cmr.fsda@tn.gov.in , commrfssatn@gmail.com

NOTIFICATION NO: 01/FSD/2024

DATE: 14.11.2024

1. Applications are invited for the post of System Analyst cum Data Manager Purely Temporary on contractual basis As Per GO (MS) NO.34 of Planning Development and Special initiatives (TC-1) Department Dated 22.02.2024. for Tamil Nadu Food Safety Department.

Sl.No	Name of the Post	No. of Post
1	System Analyst cum Data Manager	2

2. IMPORTANT DATES:

Date of Notification	14.11.2024
Last Date for submission of Application	28.11.2024 (Upto 05.00 PM)

3. PAY DETAILS:

Consolidate Pay of Rs.30,000 per month.

4. EDUCATIONAL QUALIFICATION:

Candidates shall possess the following qualification on the date of this notification on 14.11.2024

SL.No	Name of the Post	Qualification
1	System Analyst cum Data Manager	Bachelor of Engineering(or) Degree in Computer science (or) Information Technology (or) Electronics and Communication Engineering (or) Multi Media and Mass Communication.

5.AGE:

The applicant should not have exceeded 60 years of age of as on 24.10.2024.

6.CITIZENSHIP:

The candidate from Tamil Nadu are invited but the preference will be given to resident of Chennai (As Head Office is located in Chennai).

7.TERM AND CONDITIONS :

- The contractual pay for System Analyst and cum Data Manager as fixed by the Food Safety Department.
- The contract agreement period is 11 months.
- The Original Certificates should be furnished to the department for verification while attending interview after scrutiny.
- MoU will be signed the employer with specific term & conditions.
- Possesses a graduate degree from a recognized University and selection will be based on the Marks obtained in the Degree , Experience , Interview and Decision of the committee is final.

- The selection will be made on the marks obtained in the qualification, Additional qualification and interview conducted by the committee and decision of the committee is final.
- This Job is purely temporary and the contract is for 11 months and only based on the need and performance appraisal and project validity and further continuance may be approved.
- The post is purely temporary under the project and if the project period ends before the contractual agreement period , the person engaged may be terminated with 15 days prior Notice.
- If any false information is found or any misconduct , the person will be terminated without prior Notice.

Note:

1. Application should be download at https://foodsafety.tn.gov.in/api/media/notification_files/System_Analyst_Cum_Data_Manager.pdf in Tamil Nadu Food safety Department Website and Applications should be Submitted directly to this Office or by post on working days from 10.00AM to 5.00PM.
2. Eligible candidates can apply for the post in the prescribed application form along with a pass-port size photograph on or before 28.11.2024
3. This Office address/ interview place :
Commissionerate of Food Safety,
1st& 2nd floor, old fisheries building,
DMS campus,
359, Anna Salai, Teynampet,
Chennai-600 006.

Commissioner of Food Safety

ANNEXURE – I

Application Form

Affix a
passportsize
photograph

1. Name of the applicant [INBLOCKLETTERS]:

2. Name of Father/Spouse:

3. Gender(M/F):

a)M

b)F

4. Date of Birth:

5. Age as on (14.11.2024):

6. Marital Status:

7. Nationality(Open to Indian national only):

8. Permanent Address:

**9. PresentAddress for
Communication:**

10. Communication Channels:

- i) Telephone numbers:
- ii) Mobile numbers:
- iii) E-Mail ID

11. Educational Qualifications :(in case you need more space, Kindly attach separate sheet in the same format.)

S. No.	Name of Degree/Diploma (as printed on Your certificate)	University / Place	Duration		Main Courses of Study	Division Obtained
			From	To		

12. Technical Qualifications :(in case you need more space, Kindly attach separate sheet in the same format.)

S. No.	Name of Degree/Diploma (as printed on Your certificate)	University / Place	Duration		Main Courses of Study	Division Obtained
			From	To		

13. Any other Qualifications :(in case you need more space, Kindly attach separate sheet in the same format.)

S. No.	Name of Degree/Diploma (as printed on Your certificate)	University / Place	Duration		Main Courses of Study	Division Obtained
			From	To		

14. Brief service particulars and experience: (Starting from the most recent post. In case you need more space, kindly attach separate sheets in the same format.)

Designation	Organization	Duration		Brief Description of Duties
		From	To	

15. Additional information, if any, in support of suitability for the post: (Any other national or state level recognition/awards won/ Publications/ experience/assignments relevant to the requirements of the post applied.(Please attach additional sheets, if required).

16. Are you a member of any organizations:

- i) Government Y/N
- ii) Quasi-government(or) public Sector Y/N
- iii) NGO Y/N
- vi) Others whether profit or not (Pl. Specify) Y/N

Note: If yes Pl. Specify your position and your responsibilities.

17. Present assignment/Job if any :

18. Please provide a write –up for not Exceeding 100 words regarding your suitability to hold the position and your plan for Improve Chatbot Developmet, web application and Mobile app Maintenance, Social Media Pages, Data Management /MS Office (Please attach separate sheet if needed).

Place:

Date:

(Signature of the applicant)

Annexure – II

DECLARATION BY THE CANDIDATE

I certified that

- (a). I understand that the selection will be made on the marks obtained in the qualification, Additional qualification and interview conducted by the committee and decision of the committee is final.
- (b) I understand that this is purely temporary and the contract is for 11 months and only based on the need and performance appraisal and project validity and further continuance may be approved.
- (c) I hereby declare that all the particulars furnished in this application are true, correct and complete to the best of my knowledge and believe. In the event of any information being found false or incorrect or ineligibility being detected before or after the selection, action can be taken against me by the selection authority.
- (d) I have not been convicted or sentenced to imprisonment for an offence under any law for the time being in force.
- (e) I have not been removed or dismissed from service of the Central or State Government or a body or corporation owned or controlled by central or State Government.
- (f) I am not a Member of Parliament or Member of Legislature of any state/Union Territory or member of any Political party on the date of advertisement of the post.
- (g) If selected, I shall not hold office of profit or pursue any Profession or carry on any business other than my office as System Analyst Cum Data Mager.
- (h) I have informed my employer in writing that I am applying for this post and furnish the NOC for this purpose (if applicable).
- (i) I hereby declare that my character / antecedents are suitable for appointment to this post.

Place:

Date:

(Signature of the applicant)

ANNEXURE-III

No Objection Certificate

Persons who are in the service of the Indian Union or a State in India or in the employment of Local Bodies or Universities, or Quasi Government Organizations constituted under the authority of the Government of India or of a State in India whether in regular service or in a temporary service need not send their applications through their Head of Department or Employer. Instead, they may directly apply duly informing their Employer in writing that they are applying for the particular recruitment and with the condition that they should produce "No Objection Certificate" in the form prescribed below, from the appointing authority. **NO OBJECTION CERTIFICATE BY THE**

APPOINTING AUTHORITY

- i. Name of the Candidate.....
- ii. Name of the Post held
- iii. Whether the Candidate is employed temporarily under the emergency provisions or whether the candidate is a probationer or an approved probationer or a full member of any of the sub-ordinate/State Services?
- iv. Whether any criminal cases/disciplinary action is pending against the individual?
- v. Details of disciplinary/criminal action taken against the individual, if any
- vi. Period of Employment From (date) To (date)

I have no objection to the candidate"s application being considered for the post of System Analyst and Data Manager.

Signature,
Designation, and Seal with Date

Essential Documents to be enclosed with application form:

(Please tick the documents enclosed)

- a) Self-attested copies of all degree/certificates and mark – sheets as proof of academic qualifications.
- b) Conduct Certificate (from the Educational Institution where degree is completed).
- c) Experience certificate .
- d) **Proof of Identity (Any one of the following)**
 - (i) Aadhaar Card
 - (ii) Voter ID card,
 - (iii) Valid Passport,
 - (iv) Ration Card with photo.
 - (v) Driving License,
 - (vi) Income Tax PAN Card,
 - (vii) Arms License with photograph,
 - (viii) Passbook with Photograph issued by Public Sector Banks/Post Office,
 - (ix) Pension Documents such as Pension Book/Pension Payment Order with photograph
 - (x) Disability Certificate issued by Competent authority
- e) **Proof of Residence:(Any one of the following)**
 - (i) Aadhaar Card
 - (ii) Voter ID card,
 - (iii) Passport,
 - (iv) Ration Card with address
 - (v) Driving License,
 - (vi) Arms License,
 - (vii) Property Tax Receipt
 - (viii) Water Bill/ Telephone Bill/Electricity Bill
 - (ix) Vehicle registration certificate
 - (x) Current passbook of post Office/Bank
- f) Documents issued by the concerned organizations/authorities indicating experience in the relevant field if applicable.

Note:

4. Application should be download at https://foodsafety.tn.gov.in/api/media/notification_files/System_Analyst_Cum_Data_Manager.pdf in Tamil Nadu Food safety Department Website and Applications should be Submitted directly to this Office or by post .
5. Eligible candidates can apply for the post of System Analyst Cum Dada manager in the prescribed application form along with a pass-port size photograph on or before 11.2024
6. This Office address/ interview place :
Commissionerate of Food Safety,
1st& 2nd floor, old fisheries building,
DMS campus,
359, Anna Salai, Teynampet,
Chennai-600